

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 21, 2020

7:30 p.m

A. Call to Order

President Reaves called the meeting to order at 7:42 p.m.

B. Open Public Meeting Notice

Mrs. Schauer read the open public meeting notice.

Mr. Haggerty indicated he will not be participating in tonight's public portion of the meeting and expressed his concern with public accessibility for those wishing to participate in the meeting via telephone.

C. Pledge of Allegiance

Ms. Schauer led the Pledge of Allegiance.

D. Roll Call

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Absent	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

E. Executive Session – 6:30 p.m.

- Personnel, Superintendent Evaluation

Open Public Meeting @ 7:30 p.m.

F. Superintendent's Report

- Thank you, Mr. Pickett, & thanks Bedminster PD, first aid, fire, EMS, other essential employees
- Covid virtual learning status
- Thanks to our custodial, office support and administrative teams for continuing to perform their responsibilities
- Thanks Mrs. Zugale, Mrs. Cannizzaro, Mrs. Kastell, Mrs. Infante, Ms. Deckhut and Mrs. McKeown reopening wellness plan ideas to share with county
- NJDoE's reopening plan parameters may soon be released
- Memorial Day weekend, school closed Tuesday, May 26th. Remember those that put themselves on the front lines in active military service that died to protect us and keep us safe
- 8th grade being promoted to high school. Between the dance, awards ceremonies, the clap out by the entire staff the end of the year party, getting their yearbooks before everyone else, watching them practice for promotion ceremony, after party the night of the promotion ceremony, seeing their excitement the last few weeks, hearing their thoughts going into high school, it's an experience that is hard to forget when you work in a PreK-8 school where some have been for ten years. This is a huge milestone, one of many, but a very important one. 8th grade committee & Principal Swan currently planning a unique and touching experience for Class of 2020. Will release details in the coming weeks
- Resignation of Mrs. Alicia Schauer, Business Administrator, thank you for your dedication

Business Administrator's Report

- November 2020 election information
- Correspondence from Mr. Colin Hickey (Township Committee Liaison)

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 21, 2020
7:30 p.m**

- Township carefully monitoring tax collection rates
- Working with Land Use Board to get local businesses up and running
- Awaiting guidance from Trenton about statewide summer camps
- Board mandated training requirements
- J items update
- Pleasure serving BTS community and Board of Education these past 5 years - will continue to work toward a smooth transition and wish to thank all those who make this school district a special place

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight's meeting is being held virtually, please see the directions on our District's website which specify the manner in which questions and comments may be communicated to the BoE.

- Ms. Suzie Stevinson -
 - Thank you to Mrs. Schauer for her dedicated service and the best of luck in her new position
 - Acknowledgment to Miss Mancini for lunch bunch, Zoom, making sure to check about fun activities to engage the public

I. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- April 30, 2020 Executive Session Minutes
- April 30, 2020 Regular Meeting Minutes

Motion to approve **Items I.** moved by Ms. Johansson, seconded by Ms. Nathans
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Absent	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

Task Groups

- Negotiations Committee – Jeff Reaves
 - No report
- Somerset Hills School District – Sarah Nathans
 - New Business Administrator
 - Superintendent goals
 - Summer building usage
 - Opening up outdoor facilities for public use
 - New Math Curriculum: Ready Classroom Math
- Wellness Committee - Sonia Marto
 - Superintendent Giordano reported out concerning Asthma and Allergy Awareness week activities

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 21, 2020

7:30 p.m

- Technology Committee - Thomas Casey
 - Met last week to discuss various virtual platforms for possible use in district
 - Next meeting week of 5/25
- Security/Safety Ad Hoc - Giovanna Lamiera
 - Future meetings to be announced
- Child Care - Jennifer Johansson
 - May parent advisory meeting cancelled
 - Meeting dates for 20-21 to be determined

Delegate/Representative Appointments

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
 - No report
- Somerset Hills Municipal Alliance
 - No report
- PTO – Suzie Stevinson
 - Reached out to all teachers for Teacher Appreciation week, gift cards were distributed to honor our hard working dedicated teachers

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

J.1 the **second reading** of the following policies:

Number	Description	Action
P1581	Domestic Violence (M)	R
P2422	Health and Physical Education (M)	R
P3421.13	Postnatal Accommodations	N
P4421.13	Postnatal Accommodations	N
P5330	Administration of Medication (M)	R
P7243	Supervision of Construction (M)	R
P8210	School Year	R
P8220	School Day (M)	R
P8462	Reporting Potentially Missing or Abused Children (M)	R

J.2 the **second reading** of the following regulations:

Number	Description	Action
R1581	Domestic Violence (M)	N

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 21, 2020
7:30 p.m**

R5330	Administration of Medication (M)	R
R8220	School Closings	R

Technology

- J.3 the renewal of Sophos Anti-Virus from Connection for \$7,140.00.
- J.4 the annual renewal service agreement effective July 1, 2020 through June 30, 2021 to with Confires Fire Protection Service in the amount of \$1,017.00
- J.5 the following monthly medical/prescription and dental rates effective July 1, 2020 through June 30, 2021:
- Horizon Blue Cross/Blue Shield of New Jersey - Direct 15
- Single - \$1,343.63
 - Parent/Child(ren) - \$1,949.64
 - 2 Adults - \$3,023.12
 - Family - \$3,359.02
- Delta Dental of New Jersey
- Single - \$50.67
 - Parent/Child(ren) - \$98.80
 - 2 Adults - \$93.74
 - Family - \$154.53
- J.6 a contract with the Hunterdon County Educational Services Commission (HCESC) to provide Child Study Team services, as needed, effective July 1, 2020 through June 30, 2021.
- J.7 the following contracts with the Hunterdon County Educational Services Commission (HCESC) to administer the following programs effective July 1, 2020 through June 30, 2021 at the costs indicated:
- Chapter 192/193 (6%)
 - Non-Public School Security Program (8%)
 - Non-Public Textbook (8%)
 - Non-Public Technology (5%)
 - Non-Public School Nursing Services (6%)
 - IDEA B Services-\$95.00 per hour (Instructional services and service plan amendments)
-\$150.00 per hour (Professional Development programming)
- J.8 the agreement for payroll services with R&L Data Centers, Bloomsbury, NJ, beginning July 1, 2020 through June 30, 2021, at no cost to the District.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 21, 2020

7:30 p.m

CAP Grant Application

- J.9 the NJ Child Assault Prevention Grant Application for the K-8 CAP's Bullying Prevention Program for the 2020-2021 school year.
- J.10 a contract with Summit Management Solutions, LLC to provide professional consulting services for the 2020-2021 school year at the rate of \$125.00 per hour.
- J. agenda items J.1 through J.10.

Motion to approve **Items J.** moved by Ms. Johansson, seconded by Ms. Lamiera
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Absent	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

- Parking lot update
- Potential revenue shortfall
- Municipal tax revenue concerns

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2019-2020 Financial Reports

- K.1 the Reports of the Secretary for April 2019 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Alicia M. Schauer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Reports for April 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for April 2020 be accepted and filed.

2019-2020 Invoices-General Agency Account

- K.2 the invoices presented for payment totaling \$1,137,358.44 from the General Agency Account from May 1, 2020 through May 21, 2020.

Fund	Amount
(10) General Fund	\$1,133,817.30
(12) Capital Outlay	\$0

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 21, 2020
7:30 p.m**

(20) Special Revenue	\$3,541.14
(30) Capital Projects	-0-
(40) Debt Services	-0-
Total	\$1,137,358.44

2019-2020 Invoices-Student Activities Account

K.3 the invoices presented for payment totaling \$1,410.00 from the Student Activities Account from April 25, 2020 through May 15, 2020.

2019-2020 Invoices-Food Service Account

K.4 the invoices presented for payment totaling \$2,214.74 from the Food Service Account from April 25, 2020 through May 15, 2020.

2019-2020 Transfers

K.5 transfers for the 2019-2020 school year totaling \$0.00 from April 25, 2020 through May 15, 2020 as per the monthly transfer report.

K.6 the following resolution:

BE IT RESOLVED that the Township Committee of Bedminster is hereby requested to transfer the Bedminster Township School tax monies to the Bedminster Board of Education for the 2020-2021 school year in the following quarterly installments listed below in accordance with the statutes related thereto:

- July 1, 2020 \$4,338,845
- October 1, 2020 \$4,338,845
- January 1, 2021 \$4,338,845
- April 1, 2021 \$4,338,845

BE IT FURTHER RESOLVED that the School Business Administrator be directed to forward the above mentioned schedule to the Municipal Clerk of the Township of Bedminster.

K. agenda items K.1 through K.6.

Motion to approve **Items K.** moved by Mr. Wolkow, seconded by Ms. Nathans
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Absent	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 21, 2020

7:30 p.m

Course Approval

L.1 tuition reimbursement for the following staff per the terms and conditions of the employment contract:

Name	Course	Credits	School	Term	Estimated Amount
Lauren Zugale	Psychology of Learning	3	Rutgers	Summer 2020	\$2,379.00

Mileage Reimbursement

L.2 mileage reimbursement for the following:

Name	Total	Travel info
Nicole Mancini	\$9.17	Odyssey of the Mind Regional Tournament on 2/29/2020 Branchburg, NJ

Residency Investigator

L.3 approve James Anthony as residency investigator for the 2020-2021 school year at \$50.00 per hour, as needed.

Placement Criteria

L.4 temporary revisions to the honors placement criteria due to the current pandemic and standardized scores not released to the district.

Summer Hours

L.5 a four day work week schedule for the purpose of energy conservation with the schedule to be 8:00 am to 4:00 pm Monday through Thursday, effective June 22, 2020 through August 28, 2020.

Resignation

L.6 the resignation of Alicia Schauer, School Business Administrator/Board Secretary effective July 20, 2020.

Interim School Business Administrator/Board Secretary

L.7 Eulalia Gillis as Interim School Business Administrator/Board Secretary at the rate of \$650.00 per diem effective on or about July 13, 2020 through on or about December 31, 2020.

L.8 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on June 11, 2020.

L. approve agenda item L.1 through L.8.

Motion to approve **Items L.** moved by Ms. Johansson, seconded by Ms. Stevinson
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Absent	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 21, 2020
7:30 p.m**

M. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. See guidance under section G of this agenda for commenting remotely.

- Mr. Brian Haggerty expressed concern related to public access to tonight's meeting
- President Jeff Reaves is resigning effective tonight, will remain on Board to assist in transition

N. Adjournment

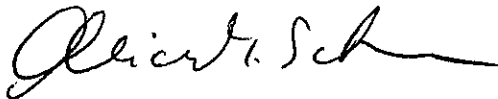
Motion to adjourn the Public Session at 8:52 p.m. moved by Ms. Stevinson, seconded by Mr. Reaves
Carried as follows: Yes: (8); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

**June 4, 2020 (Board Retreat)
OPEN PUBLIC MEETING 7:00 PM**

**June 11, 2020
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,



Alicia M. Schauer
Board Secretary